

# **Building Memo for 1 Bowling Green**

From:

(b) (4)

**Events Coordinator** 

Date:

February 19, 2015

Subject:

Alexander Hamilton U.S. Custom House

1 Bowling Green

NYU Film Shoot - 7AM to 7PM

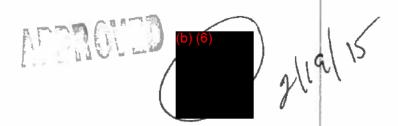
Collector's Office

NYU is shooting one scene from a student film in the Collector's Office from 7AM to 7PM on Friday, February 20, 2015. FPS has arranged guards for the duration of this shoot, and the participants have been instructed that the NMAI open hours of 10AM to 5PM will involve the public. We have asked that they limit their activity within the building to the Collector's room only during this time.

They may require loading dock and freight elevator access at the start of day (7AM) and then again for their load out at end of day (76M), after which they will vacate the building.

The POC for the entire time of this film shoot will be hesitate to contact me with questions/concerns.

Please do not



Thank you for your assistance with this matter. Please Contact Daisy Tamberino at 646-483-8773 if you require additional information or have further questions.



### Access Letter

Daisy Tamberino - 2PSML <daisy.velez@gsa.gov> Building Management Specialist U.S. General Sarvices Administration Northeast & Caribbean Region Manhattan Service Center

Re: I Bowling Green Gym

To whom it may concern.

Please see information below regarding up and coming access needed into the building. Below and attached is all the required information.

Location of work: 5th floor Exercise Room

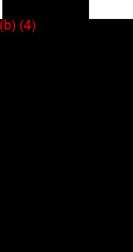
#### Scope of work:

Paint Room, , install rubber Gym Mat

Date of access: March 3, 2015 - March 6, 2015

#### Vehicle information:

See attached Van registration and The license plate for our truck (b) (4)









(b) (4)

(b) (4)

## ONE BOWLING GREEN BUILDING ACCESS

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				_		Pate: 3/4/2015
To:	Daisy Tamberino, Constr.	Etron Control Da	Manager and Assessment and Assessmen			Our Fle #: 09-BG-018
	General Service Administr	ention Common ree	presentative	-		Contract: GS02P07PVD0009
	One Bowling Green	ration		_		Description: Office Renovation
	New York, NY 10004					Location: 4th Floor DOT
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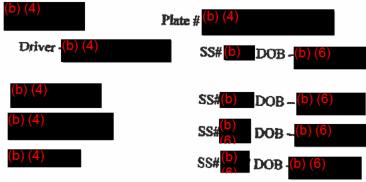
3/6/15



GSA-General Service Administration U.S. Bankruptcy Court I Bowling Green New York, NY 10004 Mehmet Ibrocevic

## Dear Building Manager,

I would like to request access to the loading dock of I Bowling Green. New York NY 10004 on March 13th 2015 from 9am to 3pm for our company (b) (4) perform work in the stated building at stated time and date. The Information for the truck and the driver is outlined below followed by all other persons that will be part of the work.



We will be entering and delivering materials to the 7th fl.

Please do not hesitate to contact me directly with any questions/concerns.

Thank you,

